

## HOW TO APPLY FOR 2020-21 TUITION ASSISTANCE

Beatitudes of Our Lord Community is committed to partnering with families desiring a Catholic education for their children. In order to help make it affordable to all families, Beatitudes offers tuition assistance to those needing financial support. In order to be considered for tuition assistance, families MUST apply to BOTH of the following by our deadline of March 15.

### **CATHOLIC EDUCATION FOUNDATION (CEF): TURN IN PAPER DOCUMENTS TO SCHOOL OFFICE**

1. Complete and submit all three pages of the *Application for Tuition Assistance Program* (TAP) form with proof of income documentation. Do not forget to sign your application.
2. 2018 Federal Income Tax Returns (1040) and 2019 W-2/1099 – Unobstructed View of Pages 1 & 2.
  - Filed Separately: If Legal Parent/Guardian A and Legal Parent/Guardian B file separately, both tax returns are required for the same tax year.
  - Dependents: If student is not a dependent of individual(s) on this application, please provide tax returns for individual(s) which student is a dependent. Please provide the supplemental sheet for dependents.
  - Tax Schedules: Copies of all supporting tax schedules (including Schedule 1) if you have income on Line 6 of the 1040 Federal Taxes and from any of the following on Schedule 1:
    - Business (Form Schedule 1, Line 12 – Submit Schedule C or C-EZ: Page 1, 2 & Other Expense Page)
    - Capital Gains (Form Schedule 1, Line 13 – Submit Schedule D)
    - Rental Property, Partnership, Trust (Form Schedule 1, Line 17 – Submit Schedule E: Page 1 & 2)
    - S-Corporation (Form Schedule 1, Line 17 – Submit Schedule E: Page 2, Form 1120S)
    - Farm Income (Form Schedule 1, Line 18 – Submit Schedule F: Page 1)
3. Cash Income: Notarized Statement of Income signed and sealed by a Licensed Notary Public.
4. Copies of all supporting documentation for household Non-Taxable Income including:
  - Child Support
  - Foster Care Allowance
  - Alimony
  - Military Compensation: Basic/Special Pay/Allowance/VA Benefits/Housing
  - Worker's Compensation
  - Social Security Income: SSI
  - Disability
  - Section 8: Public Housing Assistance
  - CalWORKS: Welfare/TANF
  - CalFresh: Food Stamps/SNAP
  - Other: Explain
5. All other official documentation to prove income listed on Page 2 of the CEF application.
6. Copy of rent or mortgage statement. This is required by Beatitudes.

### **FACTS GRANT & AID ASSESSMENT: APPLY ONLINE**

1. Go to <https://online.factsmgmt.com/aid>
2. Create a new account or log-in to your existing account.
3. Click on *Start Application*.
4. Upload required documents using pdf or jpeg format
  - 2018 Federal Income Tax Returns (1040) and 2019 W-2/1099
  - Supporting tax return schedules (same as above for CEF)
  - Supporting non-taxable income documents (same as above for CEF)
  - Rent or mortgage statement
5. Pay on-line non-refundable application \$35 fee.